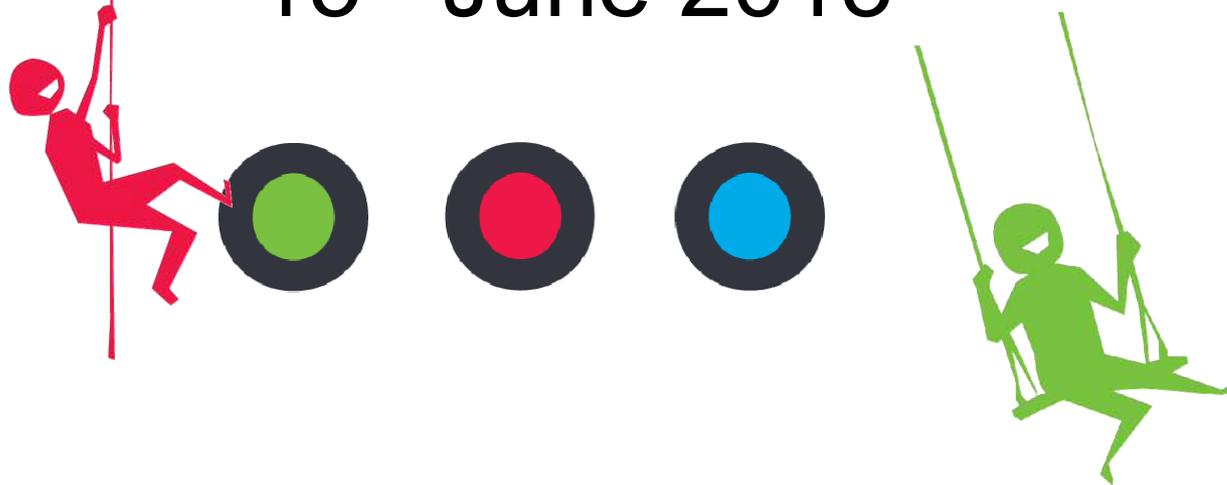


# Big Local workshop

15<sup>th</sup> June 2013



# Big Local: workshop part 1

- Role of Big Local Rep – do and don't dos
- Role of ISG and accountability
- Local Trusted Organisation and relationship with Local Trust
- Big Local Partnership and accountability
- Funding available to support the work of the ISG and then Partnership
- Housekeeping ie expenses for members of ISG





## Big Local reps

- Support your area along the pathway in particular when creating the partnership, profile, shared vision and Big Local Plan
- Act as a mentor, critical friend and expert advisor
- Continuously look for opportunities for residents to take the lead
- Provides support, advice and critical challenge
- Represents Local Trust in your area, and reports back to them
- Help to broker relationships with other agencies in the area and unblock barriers to delivery
- Advice and support with evaluating, monitoring and reviewing plans and partnerships
- Rep role is 'light touch'

## ISG and Orbit South relationship/accountabilities

### ISG

- The purpose of the group is to direct and deliver the 'Getting Started' phase of the Big Local programme
- The membership comprises; councillors from Baird, Tressell and Ore wards, East Hastings Area Management Board resident representatives, community centre managers and chairs of residents associations
- Other residents or other local partners maybe co-opted at any time
- The ISG will elect a Chair, Vice Chair and other honorary officers as they see fit
- The ISG has an Agreement with Orbit South to be its Locally Trusted Organisation.
- The ISG signed the agreement to appoint HVA consortium.
- It has no formal agreement with Local Trust and is not accountable for the funding.

## Orbit South relationship/accountabilities

- Acting as banker for £20,000 Getting Started grant
- Contracting with the organisation chosen by the steering group to deliver the 'Getting Started' phase
- Making payments for identified spend
- Providing office space and resources that can be used by the steering group
- Ensuring the work programme agreed in Getting Started is delivered and pathway progression is developed and delivered.
- Report to the steering group and/or Local Trust on the delivery of the Getting Started activities
- Orbit South has accepted a grant from and signed an agreement with Local Trust including Terms and Conditions. It would have to pay back grant that is not spent in accordance with the agreement.

## Roles (as set out in most recent Agreement)

### **Orbit South**

- To hold the Getting Started funding on behalf of the Big Local Hastings North East's Interim Steering Group (or Partnership once in place) and meet the funding body's (Local Trust) grant criteria including monitoring and evaluation.

### **Hastings Voluntary Action**

- HVA will deliver a programme of publicity, activities and events to meet the aims of the Getting Started phase of the Big Local Pathway (Steps 1-3 and elements of 4) using a grant of £18,000 allocated to the Hastings North East Big Local Area, adhering to Local Trust's grant terms and conditions.

# Big Local pathway

## Forming your Big Local partnership

- At least eight members
- Majority of members are residents (51%)
- Guides overall direction of Big Local
- Ensures a diverse range of residents and organisations are actively involved
- Membership changes over time and is reviewed annually



## Big Local Partnership undertakes to:

- Provide overall direction of Big Local to meet area's vision and outcomes.
- Agree a shared vision.
- Create and carry out a Big Local action plan – how you plan to spend £1m
- Assess and report impact including collecting evidence
- Review annually
- Continuously engage with a diverse range of residents
- Engage with VCS, public and private sector
- Adopt a code of conduct
- Select your area's long-term Big Local Rep
- It signs a Memorandum of Understanding with Local Trust and members sign a Code of Conduct including for conflicts of interest or loyalty.

## Local Trust undertakes to:

- Provide necessary support and guidance to the partnership to fulfil its responsibilities
- Agree proportionate and reasonable running costs
- Provide opportunities for training and learning
- Work with partnership to appoint Locally Trusted Organisation/s that hold and distribute funding on behalf of partnership.



## Funding available for ISG and Partnership

- £1000 outreach (expenses) budget held by Big Local Rep ie paying for today, printing, reimbursing travel etc.
- £18,000 held by LTO to pay for some quick wins (from the £1m) in advance of agreeing the Action Plan
- £2,000 held by LTO to pay for producing the Action Plan
- Proportionate and reasonable running costs for the Partnership held by LTO as well as support and training – ‘set aside time and budget for this’.

